



**D'OVERBROECK'S  
OXFORD**

A NORD ANGLIA EDUCATION SCHOOL

# **Welcome to St Aldate's House 2025-2026**



## WELCOME TO ST ALDATE'S HOUSE

Hello, I'm Hayley and I am the Head of House at St Aldate's. I started working at d'Overbroeck's in August 2023. It has been a wonderful experience so far, and I am really proud of the friendly and positive community that has developed at St Aldate's.

My main job is to ensure that all of the students in my care are safe, healthy, happy and making the most of their time at d'Overbroeck's. The St Aldate's team also includes Em, Celyn, Leon and Maria. We are all here to make sure that the house is comfortable and welcoming for you.

St Aldate's is located right in the city centre so you can enjoy visiting cafes and libraries and walking along the river or through the Christchurch Meadows.

We are all looking forward to meeting you and helping you to settle into your life at St Aldate's.

Hayley

## Contacts

### ST ALDATE'S HOUSE

61 St Aldates, Oxford, OX1 1ST

Telephone: +44 (0)1865 688626

Mobile: +44 (0)7818 494696

**Head of House:** Hayley Goddard

Email: [hayley.goddard@doverbroecks.com](mailto:hayley.goddard@doverbroecks.com)

**Assistant Head of House:** Celyn Marsh

Email: [Celyn.marsh@doverbroecks.com](mailto:Celyn.marsh@doverbroecks.com)

**Boarding Assistant:** Em Pittwood

Email: [em.pittwood@doverbroecks.com](mailto:em.pittwood@doverbroecks.com)

**Boarding Assistant:** Leon Whitcomb

Email: [leon.whitcomb@doverbroecks.com](mailto:leon.whitcomb@doverbroecks.com)

**Day Matron:** Maria Ciotec

Email: [maria.ciotec@doverbroecks.com](mailto:maria.ciotec@doverbroecks.com)

**Head of Boarding:** Hannah Mungall

Email: [hannah.mungall@doverbroecks.com](mailto:hannah.mungall@doverbroecks.com)

Telephone: +44 (0)1865 688663

Mobile: +44 (0)7570 683822

**Assistant Head of Boarding:** Emma Jenkins

Email: [emma.jenkins@doverbroecks.com](mailto:emma.jenkins@doverbroecks.com)

Telephone: +44 (0)1865 688663

**333 Main reception and Sixth Form Office:**

Email: [sixthformoffice@doverbroecks.com](mailto:sixthformoffice@doverbroecks.com)

Telephone: +44 (0)1865 688600

**School nurses:** Freya Paterson & Sinead Hughes

Email: [medical@doverbroecks.com](mailto:medical@doverbroecks.com)

### Emergencies

In an emergency, you should call the boarding house telephone or mobile number.

If you can't make contact on either of these numbers and you have an emergency situation out of school hours and you need to speak to a senior member of staff, you can call the **boarding emergency number - 07990 076248.**

## Daily routine

We take the responsibility of looking after our boarders very seriously and your safety is always our primary concern. This is why daily routines and making sure we know that you are safe is really important.

Students at St Aldate's are given bus passes so they can get to and from school using the public bus.

### **MONDAY - FRIDAY**

Lessons at d'Overbroeck's start at 8.35am. Students are expected to get themselves up in the mornings with plenty of time to arrive punctually.

### **Mornings**

Students are expected to leave the boarding house no later than 8am. Students should therefore register in the boarding house between 7.30 - 8am and then make their way to school.

The only exceptions to the above are any Year 13 students who do not have a period 1 lesson. In this instance Year 13s must be in school by the start of period 2 and must have registered and left the house by no later than 9.15am.

***Please be aware that if you are late for registration, you will incur sanctions.***

In order to allow for cleaning and daily maintenance work, we ask that once you have left the house in the morning, you do not return before 12pm.

If you want to return to the House after 12pm, you are welcome to do so. Please remember to sign in on arrival and sign out again when you leave.

### **Meals**

All served in the dining hall at 333:

Breakfast 8am - 8.30am

Dinner 5.15pm - 5.45pm

### **Study sessions**

Another house registration is held in the boarding house between 6.45-7pm, Monday – Thursday. Study sessions take place after evening registration Monday – Thursday for two hours and can be done in communal areas or in student bedrooms. All students are expected to attend study sessions. There is no study session on Friday.

You must have authorisation from your Director of Studies to miss a study session and this should be for a legitimate reason (such as a school activity or club). The House staff will carry out random room checks every night during this time to ensure that you are studying effectively.

**House meetings**

We will have regular house meetings to share important information and celebrate birthdays at 7pm during the week.

**Friday evening registration**

Students must register with house staff on a Friday between 5-7pm. We must see you face to face.

**House duties**

There is a list of house duties to do each evening – these are things like tidying the common room, clearing the kitchens, putting away plates etc. You will take turns to do the duties on a rota basis and they are completed just before bedtime. If you are on house duties, you need to start them at 9.45pm when the common rooms and kitchens close for the day.

**Curfew**

From Sunday - Thursday inclusive, students must be in the House by 10pm and cannot go out again. On Friday and Saturday, this curfew is extended to 11pm. The common rooms are closed 15 minutes before final curfew so students can carry out their duties as per the rota. At this time, all other students must be out the communal areas. Then at final curfew, all students must be in their rooms and the house should be quiet.

**SATURDAY - SUNDAY**

**Morning registration** is between 11am – 1pm.

If you have an early morning commitment, you must return to the house to register in person by 12pm. We must see you face to face.

**Meals**

All served in the dining hall at 333:

Brunch – 11.00am - 11.30am

Dinner – 5.15pm - 5.45pm

You can sign in and out of the house on the weekends as you please.

**Evening registration** is between 5pm – 7pm. We must see you face to face.

**Please be aware that if you are late for any registrations, you will incur sanctions (see sanctions section of the Sixth Form Boarding Handbook).**

**Curfew**

On Friday and Saturday, curfew is extended to 11pm. The same rules apply as during the week, only 1 hour later.

**House duties**

These are started at 10.45pm on Fridays and Saturdays.

**For your safety you must sign out every time you leave the house and sign in again on your return. You will be given the house duty telephone number - please make sure you have this with you at all times in case of any emergencies.**

## General information

**Arriving at St Aldate's**

Unfortunately, due to the city centre location there is no parking at the house. There is space for one car to pull in and to unload luggage only. There are local public car parks at Westgate shopping centre and Oxpens car park next to Oxford ice rink. Students must not bring a car to Oxford whilst they are staying in one of our boarding houses.

**Door access & Salto cards**

A key card system is used giving access rights tailored to each student. Students will be given a key or card which accesses their boarding house, their bedroom, and school, so it is very important that you do not leave it behind or lose it. These should never be lent to anyone and if lost, students should tell their Head of House as soon as possible, and will be charged £10 for each replacement. Cards should be returned to the Head of House before leaving the boarding house for half terms and holidays.

## Oxford and the local area

**Getting to school**

From St Aldate's you can walk into the city centre and catch a bus which will stop a 2-minute walk from the sixth form at 333 Banbury Road. You will be given a map when you arrive at the house to help you find your way around.

The following bus routes can be used to get to school: 2A, 2B, 2C, 2D, 7, 500, S5

**Getting around**

You will be given a bus pass when you arrive at St Aldate's House. You can use this to travel to and from school, and also to go to places such as Summertown in your free time.

We also recommend walking – Oxford is a beautiful city, so make the most of it and get some fresh air!

There are also a number of taxi companies. We recommend **001 Taxis**, who you can contact on 01865 240000. Should you have any further questions or queries, feel free to speak to a staff member.

### **Safety outside the boarding house**

Oxford is a very safe city and it is small enough for new residents to find their way around easily. If you have a bicycle there are dedicated bike lanes on most busy roads to make sure everyone is safe. It is nonetheless always important to be aware of your personal safety at all times. If you are on your bicycle, remember to wear a helmet. If you are on foot or on the bus, go out in pairs as much as possible and if you are out after the hours of darkness, make sure you stay on the well-lit main roads. If you ever experience any situations that make you feel uncomfortable, talk to a member of staff as soon as possible. Our priority is your safety and wellbeing.