

# D'OVERBROECK'S COLLEGE

## **Teacher of Mathematics** **2<sup>nd</sup> in department**

**To start in September 2010**

### **D'OVERBROECKS COLLEGE**

Founded a little over thirty years ago, d'Overbroeck's College is a co-educational independent school for students from age 11 through to Sixth Form. The College is based in central and north Oxford. Current student numbers stand at around 430.

d'Overbroeck's College consists of three parts:

- Leckford Place: age range 11 – 16; day pupils only; based on Leckford Road (off the Woodstock Road) in central North Oxford. There are currently around 150 pupils at Leckford Place.
- The Sixth Form: based in two main teaching buildings, one on the Banbury Road and the other in Summertown; 240 students; day and boarding.
- The International Study Centre: based on St Giles; around 40 international students who follow a one-year GCSE course that prepares them for entry into a sixth form, either at d'Overbroeck's or elsewhere.

In addition, we run creative arts courses in the summer holidays for children aged 8 – 15 (at Leckford Place) as well as summer English language courses for international students as part of our International Study Centre.

All in all, this is a busy and happy educational environment in which staff and students enjoy positive relationships based on mutual respect and a shared sense of purpose. For more information about d'Overbroeck's College please visit our website at [www.doverbroecks.com](http://www.doverbroecks.com).

d'Overbroeck's College is affiliated to the ISC (Independent Schools Council) and is in dual membership of ISA (the Independent Schools Association) and SHMIS (the Society of Heads of Independent Schools).

In common with all ISC affiliated schools, we are subject to regular inspection by the ISI (Independent Schools Inspectorate). Our most recent ISI inspection took place in October 2007. The full text of the inspection report is available on our website and can be accessed by going directly to [www.doverbroecks.com/inspection](http://www.doverbroecks.com/inspection).

## **Safeguarding of children**

The College is committed to the welfare and safeguarding of children and any teacher appointed to this post will be subject to an enhanced CRB check (\*\*\*\* see footnote).

## **The post and the department**

This is an opportunity for an enthusiastic and able teacher to join an outstanding department and assist the head of department, Sarah Shekleton, in delivering exciting and creative Mathematics teaching to years 7-11 at Leckford Place. The appointed teacher will also have the opportunity to teach Mathematics and Further Mathematics in the Sixth Form.

Responsibility for Mathematics teaching at d'Overbroeck's College is shared between Sarah Shekleton the Head of Mathematics at Leckford Place, and Dr Andy McNeill, 6<sup>th</sup> Form Head of Mathematics. Together they lead a team of a further 9 teachers, who together comprise an exceptionally talented department.

An indication of the department's strength, of the success of its teaching and of the ability of its students, is the popularity of Further Mathematics in the Sixth Form with many students moving on to mathematically demanding courses at university.

## **The person**

We are looking for a talented teacher who is keen to assume additional responsibility and wants to work in a Mathematics department which is genuinely committed to enabling every pupil to enjoy learning Mathematics at the same time as supporting them to achieve their potential. With a positive approach and passion for Mathematics yourself you will do more than train pupils to do questions - you will help them learn to think. You will work collaboratively with the Head of Department to plan rich tasks, opportunities for dialogue for learning and approaches to Assessment for Learning which are key to our approach in the classroom.

## **Responsibilities**

These consist of a combination of:

2<sup>nd</sup> in department: the appointed teacher will be expected to contribute to devising schemes of work, contributing to departmental development plans, supporting other members of the department and generally contributing to the management and running of the Mathematics department at Leckford Place.

**Teaching:** the successful candidate will be involved in teaching at all levels, from Year 7 through to Year 11 at Leckford Place, with additional AS and A Level teaching in d'Overbroeck's sixth form.

**Pastoral responsibilities:** the successful candidate will be a Form teacher for one of the classes at

Leckford Place. This will involve taking a share of the responsibility for the day to day welfare of the pupils concerned and will involve academic, pastoral and administrative responsibilities.

**Other responsibilities:** the post carries a number of day to day responsibilities which include liaising with other teachers, speaking to parents, supervising breaks, and being actively involved in extra-curricular clubs and activities.

### **Necessary qualifications**

All applicants will be expected to have a good degree in Mathematics or a related subject and proven teaching experience and ability. The College does not insist that its staff possess a PGCE or equivalent formal teaching qualification, though many members of staff have an appropriate qualification.

We see development of our teaching skills as a continuing process and all teachers are encouraged to embrace opportunities to develop and enhance their skills.

### **Salary and pension**

The College has its own salary scale and pension scheme.

### **Part-time working**

The advertised post is a full-time one. However, d'Overbroeck's has always been willing to consider applicants who only wish to work part-time, perhaps for child-care or other personal reasons. In this case we would have to be persuaded that part-time working would be compatible with the duties and the responsibilities of the post. Nevertheless we welcome applications from teachers who only wish to work part-time.

### **Further information**

If you would like any further information at this stage, please feel free to telephone the Administrative Principal, Dr. Richard Knowles, on the main College number.

### **Applications and interviews**

Applicants should complete the Form entitled Application for a Teaching Post which can be downloaded from this website. The Application Form and Covering Letter should be sent to Mrs Pat Harris, FTAO Dr. Richard Knowles, Administrative Principal, d'Overbroeck's College, The Swan Building, 111 Banbury Road, Oxford, OX2 6JX. The closing date for applications is Monday 8<sup>th</sup> March 2010.

We are happy to receive applications by email provided that a duplicate hard copy with signature is posted to us. Please address emails to [pat.harris@doverbroecks.com](mailto:pat.harris@doverbroecks.com)

Interviews have been provisionally arranged for Tuesday 16<sup>th</sup> March. Interviewees are likely to be required to teach a 35 minute lesson on the day of their interview. Short-listed applicants will be notified of the interview arrangements as soon as possible after short-listing.

*\*\*\*\*\*NB d'Overbroeck's College aims to promote equality of opportunity for all with the right mix of talents, skills and potential, without respect to age, gender or race and welcomes applications from diverse candidates. As d'Overbroeck's meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment will be asked to apply for an Enhanced Disclosure of criminal background from the Criminal Records Bureau before their appointment is confirmed. This will include details of cautions, reprimands and final warnings, as well as convictions. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Further information about the disclosure scheme can be found at [www.disclosure.gov.uk](http://www.disclosure.gov.uk)*